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**NOTICE OF PUBLIC MEETING OF THE  
ARIZONA STATE PARKS BOARD**

Notice is hereby given to Members of the Arizona State Parks Board (Board) and the general public that the Board will hold a meeting, open to the public on **Thursday, January 15, 2004, at 10:00 a.m.** pursuant to A.R.S. § 38-431.02 and A.R.S. § 41-511.01 *et. seq.* at **Arizona State Parks Board Room** located at **1300 W. Washington Street, Phoenix, AZ.** The Board may elect to hold an Executive Session for any agenda item at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03 (A) (3). Items on the Agenda may be discussed out of order, unless they have been specifically noted to be set for a time certain. Public comment will be taken. The Board will discuss and may take action on the following matters.

**AGENDA**

(Agenda items may be taken in any order unless set for a time certain)

- A. CALL TO ORDER - ROLL CALL**
- B. ELECTION OF OFFICERS**
- C. INTRODUCTION OF GUESTS**
- D. PUBLIC COMMENT** - Consideration and discussion of comments and complaints from the public. Those wishing to address the Board must register at the door and be recognized by the Chair. Time permitting, each presentation will be given approximately five minutes. It is probable that each presentation will be limited to one person per organization. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later time.
- E. CONSENT AGENDA** - The following items of a noncontroversial nature have been grouped together for a single vote without Board discussion. The Consent Agenda is a timesaving device and Board members received documentation on these items for their review prior to the open meeting. Any Board member may remove any item from the Consent Agenda for discussion and a separate vote at this meeting as deemed necessary. The public may view the documentation relating to the Consent Agenda at the Board's office, 1300 W. Washington, Suite 104, Phoenix, Arizona.
  - 1. Approve Minutes of November 20, 2003 State Parks Board Meeting**
  - 2. Approve Executive Session Minutes of the State Parks Board Meeting Held November 20, 2003**
  - 3. Consider Extending the Project End Date for Suspended Off-Highway Vehicle Recreation Fund Projects** – Staff recommends extending the project end dates for a number of Off-Highway Recreation Fund projects by 12 months.
  - 4. Consider Extending the Project End Date for Local, Regional and State parks (LRSP) Project #659903 – Ahakhav Park Improvements** - Staff recommends

extending the project end date by 12 months to November 15, 2004 for LRSP Heritage Fund Project #65903 – Ahakhav Park Improvements. The Arizona Outdoor Recreation Coordinating Commission (AORCC) unanimously concurred with this recommendation at their December 11, 2003 meeting.

**F. DIRECTOR’S REPORT**

1. Recognition of Board Chairman Suzanne Pfister’s Service
2. Discussion of State Land Trust Reform
3. Discussion on Lottery Ticket Sales at Kartchner Caverns State Park
4. Salary Update

**G. PARTNERSHIPS AND EXTERNAL AFFAIRS- The Board and staff will discuss and the Board may take action on the following: (some of these reports may be verbal)**

1. Section report – Legislative Report; National Register Report
2. Vital Statistics
  - a. Competitive Grant Programs Update
3. Board Actions:
  - a. Consider Expiration of Pima County Trails Heritage Fund Project #689807, Arizona Trail: Segments 9 & 10 Acquisition – Staff recommends that the Board take no action and allow the grant agreement to remain expired.

**H. ADMINISTRATION - The Board and staff will discuss and the Board may take action on the following: (some of these reports may be verbal)**

1. Section report – Financial Report to Include OHV Status; Budget Update and Discussion of Legislative Strategies Based Upon Budget Information
2. Board Actions
  - a. Concession Contracts – Kartchner Caverns, Lake Havasu and Alamo Lake State Parks – Staff recommends that the Board authorize the Executive Director or his designee to enter into negotiations and award contracts for concession services at Kartchner Caverns, Lake Havasu and Alamo Lake State Parks.

**I. EXECUTIVE SESSION - Upon a public majority vote, the Board may hold an Executive Session which is not open to the public for the following purposes:**

1. To discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03 (A)(3)
  - a. Mabery Easement Dispute Litigation
  - b. Whetstone Springs Condemnation
2. To discuss or consult with its legal counsel in order to consider its position and instruct its attorneys regarding the Board’s position regarding contracts

that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. §38-431.03 (A)(4)

a. Mabery Easement Dispute Litigation

b. Whetstone Springs Condemnation

3. To discuss or consult with designated representatives of the Board in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property per A.R.S. §38-431.03(A)(7)

a. Mabery Easement Dispute Litigation

b. Whetstone Springs Condemnation

J. **PARKS - The Board and staff will discuss and the Board may take action on the following:** (some of these reports may be verbal)

1. **Section report** – Mabery Easement Dispute Litigation; Whetstone Springs Condemnation; Natural Resource Stewardship Programs Within the State Parks; Arizona Trails 2005 Plan Update; Special Events; Yuma Crossing Land Disposal Update; ADA Compliance at Parks; Volunteers at Parks

2. **Board Actions:**

a. **Designation of Park Ranger Law Enforcement Officer** – Staff recommend that the Arizona State Parks Board designate Roberto Sheets, Scott Allred and Ronald Gayman as Arizona State Parks Law Enforcement Officers, contingent upon their successfully completing the CARLOTA training.

b. **Consider Obligating Federal Recreational Trails Program (RTP) Federal Fiscal year 2004 Five Month Extension Apportionment** – Staff recommends obligating the RTP FFY 2004 five-month apportionment including the administration monies, education monies and project monies to fund the current nonmotorized trail maintenance program and motorized competitive grant program.

c. **Proposed FY 2004 State Park Fees** – Staff recommends that the Parks Board adopt a fee change for the annual pass program and allow staff to proceed with public notification of said change.

K. **SUMMARY OF CURRENT EVENTS, MATTERS OF BOARD PROCEDURE, REQUESTS AND ITEMS FOR FUTURE AGENDAS** - The Board may discuss matters of Board procedure relative to its meetings. Board members may also wish to discuss issues of concern and direct staff to place specific items on future Board meeting agendas.

L. **TIME AND PLACE OF NEXT MEETING** - Staff is recommending that the next meeting be scheduled for March 18, 2004 in Sedona, Arizona.

M. **ADJOURNMENT**

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Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the ADA Coordinator, Nicole Armstrong-Best, (602) 542-7152; or TTY (602) 542-4174. Requests should be made as early as possible to allow time to arrange the accommodation.

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Kenneth E. Travous, Executive Director